

Clubhouse Forum Notes – March 26, 2014

Welcome and Icebreaker – Favorite thing to do in Summertime? Easter Plans? A joke?

Announcements:

- Newsletter THIS WEEK starting on Thursday and Friday finish?
- Express Yourself Friday – only 1 time in April (18th) but Friday music jams PLEASE keep us in “tune” ☺

Old Business:

- Phone manners and how to: We don’t take messages for other members or give calls to members UNLESS the member has indicated they are expecting a call. Please answer with a “Good Morning or Good Afternoon Chinook Clubhouse, this is Deb. How may I help you?” If a caller is asking for a staff person the member should try to page or put the call to their voice mail. If the staff person doesn’t have a voice mail, please ask if you can take a message – then put message in staff’s mail box area. We have to honor members’ confidentiality and their commitment to their work ordered day. Also if in doubt ASK A STAFF to answer the phone (put the person on hold).
- Hygiene – PLEASE wash hands, use sanitizer, USE KLEENEX – and don’t work in the kitchen if you are sick. A member offered that developing a new habit (of using Kleenex) could be assisted if we help make a habit offering to keep those small Kleenex packs here to give away (1 per day per member?) and see if people can learn to use.
- PLEASE take belongings with you at the end of the day. Jackets will be taken down at the end of the day on Wednesday and if not claimed will go in a giveaway box.
- Wednesday late opening won’t happen until May 7th BUT will still be closed April 16th until 10:30 am for the mini-retreat for members and staff.
- Celebrate the Journey will be May 29th 5:30 pm to 7:30 pm and if you want to help plan and volunteer that day just let Deb know. Food, entertainment, celebration!
- Town Meeting – 4/30 5:00 pm to 7:00 pm FOOD Provided
- Still looking for people to participate in the mini-retreat on membership: Janice; Andrew; Deene; Sandra; Elizabeth, Lee, and Deb is asking a couple of others...

Alpine Move Discussion:

- Question about smoking was asked and Deb stated that a public statement did go out from Barbara Ryan, CEO that the Alpine building will be a smoke free campus, along with the current campuses that are smoke free: Maslin House; Coffman; Iris; and Sherman. There was some discussion amongst the members.

Meeting Adjourned 11:50 am